

May 20, 2005

TO: Board of Selectmen, Sewer Commissioners

FROM: Peter K. Ashton, Chairman

SUBJECT: Selectmen and Sewer Commissioners' Report

May 23, 2005
7:00 P.M.

I CITIZENS' CONCERNS

II SEWER COMMISSIONERS' BUSINESS

III PUBLIC HEARINGS & APPOINTMENTS

1. 7:01 **OPERATIONAL MINUTE** – The Town Manager will give the Board a brief update on various topics.
2. 7:15 **NATIONAL POLLUTION DISCHARGE ELIMINATION SYSTEM (NPDES)** – The Health Director will update the Board in the subject regard.
3. 7:30 **COMMITTEE INTERVIEW, BRUCE REICHLEN, ASSOCIATE MEMBER OF THE PLANNING BOARD** – Enclosed please find Mr. Reichlen's Volunteer Coordinating Committee sheet and comments, for Board consideration.
4. 7:40 **NOT YOUR AVERAGE JOE'S, 291-307 MAIN STREET, COMMON VICTUALLER LICENSE** – Enclosed please find materials in the subject regard, for Board consideration.
5. 7:45 **NOT YOUR AVERAGE JOE'S, 291-307 MAIN STREET, FULL LIQUOR LICENSE AS A COMMON VICTUALLER** – Enclosed please find materials in the subject regard, for Board consideration.
6. 8:00 **COMMISSION ON DISABILITIES** – The Commission on Disabilities will brief the Board on their activities and interests..
7. 8:15 **COMMITTEE INTERVIEW, SUSAN KENNEDY, ASSOCIATE MEMBER OF THE PLANNING BOARD** – Enclosed please find Ms. Kennedy's Volunteer Coordinating Committee sheet and comments, for Board consideration.
8. 8:30 **EMPLOYEE COMPENSATION** – The Assistant Town Manager will provide an overview of an analysis of employee compensation.

IV SELECTMEN'S BUSINESS

9. **SPECIAL TOWN MEETING WARRANT** – Enclosed please find materials in the subject regard, for Board consideration.

10. **SOUTH ACTON COMMUTER RAIL TASK FORCE-** Enclosed please find materials in the subject regard, for Board consideration.
11. **COMPREHENSIVE PERMIT (Ch. 40B) POLICY** - Enclosed please find materials in the subject regard, for Board consideration.
12. **REQUEST FOR PERMISSION TO CONSTRUCT OF A DRIVEWAY ON MUNICIPAL LAND, 315 ARLINGTON STREET** – Enclosed please find a request and staff comment for Board consideration.
13. **REQUEST FOR EXTENSION OF EARLY BIRD FEE AT NARA PARK, DANIEL GILFIX** - Enclosed please find materials in the subject regard, for Board consideration.
14. **OTHER BUSINESS**

V CONSENT AGENDA

15. **ACCEPT MINUTES** - Enclosed please find Minutes of the April 25 and May 9, 2005 meetings for Board acceptance.
16. **COMMITTEE APPOINTMENT, ACTON/BOXBORO ARTS COUNCIL** – Enclosed please find a recommendation from Volunteer Coordinating Committee for the Appointment of Ms. Jana Kertzner as Regular Member of the Acton/Boxboro Arts Council with a term to expire June 30, 2008, for Board consideration.
17. **PLANNING BOARD REPRESENTATIVE TO ECONOMIC DEVELOPMENT COMMISSION** – Enclosed please find materials in the subject regard, for Board consideration.
18. **NON-DISTRUBANCE AND ATTORNMENT AGREEMENT** – Enclosed please find materials in the subject regard, for Board consideration.
20. **ONE DAY LIQUOR LICENSE** – Enclosed please find a request from Julia Cates for a One Day Liquor License in conjunction with a Social Barbecue on June 4, 2005 at NARA Park, for Board consideration.
21. **ONE DAY LIQUOR LICENSE** – Enclosed please find a request from the Le Lyonnais Restaurant for a one day liquor license on Monday, June 6, 2005, for Board consideration.
22. **ONE DAY LIQUOR LICENSE** – Enclosed please find a request from Shoma Dahr for a One Day Liquor License from in conjunction with a wedding rehearsal party at NARA Park on June 24, for Board consideration.
23. **ACCEPT DONATION** – Enclosed please find a request from the Recreation Director for acceptance of \$6,000 for the 4th of July Celebration at NARA Park, from Mr. George Gould, Nagog Knoll Realty Trust for to be used toward Fire Works, for Board consideration.
24. **CAMP FEE WAIVER REQUEST** – Enclosed please find a Confidential request for a waiver of camp fees at NARA Park, for Board consideration.
25. **BEACH FEE REDUCTION REQUEST** – Enclosed please find a Confidential request for a reduction in the Beach Fee at NARA Park, for Board consideration.
26. **CAMP FEE REDUCTION REQUEST**– Enclosed please find a Confidential request for a reduction in the Camp Fee at NARA Park, for Board consideration.

27. **BEACH FEE REDUCTION** – Enclosed please find a Confidential request for a reduction in the Beach Fee, for Board consideration.

VI TOWN MANAGER'S REPORT

VII EXECUTIVE SESSION

28. There will be a need for Executive Session

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This IS NOT a complete Agenda.

June 6

June 20

GOALS 2004-2005

1. Produce Morrison Farm Development Master Plan (Bob/Walter)
2. NARA PARK
3. Pursue Commercial Tax Base
4. Master Plan review meeting once per year

GOALS carried forward

5. Monitor Labor Negotiations (Peter/Trey)
6. Improve Communication with Town Boards (ALL), Improving Inter Board Communication (Dore')
7. Revisit 2020 planning process for direction to make this process more beneficial towards implementation of long-term vision, and to get a first rough cut of what happens next year before school is out for the summer (Trey/Peter)
8. ALG process be used for purpose of Budget Planning for FY05 (Dore'/Peter)
9. Process Planning for "Life after NESWC" (Bob)
10. Middlesex Pension Alternatives (Walter/Trey)